



TRAINING PROGRAMME ACCREDITATION APPLICATION

Award of BPharm PharmD Pharmacy Technician

CPD Programme for

Pharmacists Pharmacy Technicians/Nurse Dispenser Pharmacy Assistants

A. PARTICULARS OF APPLICANT

NAME OF INSTITUTION

NAME OF SCHOOL/FACULTY/COLLEGE

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NAME OF RESPONSIBLE PERSON FOR TRAINING COURSES

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TELEPHONE NUMBER

E-MAIL ADDRESS

| | | |
|----------|--|--|
| Landline | | |
| Mobile | | |

LOCATION OF VENUES

TRAINING COURSES

| | | |
|------------|--|--|
| Town/Area: | | |
|------------|--|--|

INSTITUTION ACCREDITED BY NAQAA (if applicable)

| | | |
|------------------------------|--|-------|
| Yes <input type="checkbox"/> | Date of last accreditation certificate | |
| No <input type="checkbox"/> | Status: | |

B DETAILS OF TRAINING COURSES

| TITLE OF COURSE | HOURS | CREDITS | TEACHING METHODS | EVALUATION METHOD |
|------------------------|--------------|----------------|-------------------------|--------------------------|
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C CHECK-LIST FOR INSTITUTION/TRAINING PROVIDER

- Records of names who attended each course maintained
- Certificates after examinations provided to attendants
- Evaluation forms provided to attendants at end of courses

Attestation Statement and Declaration

As the Responsible Person for Training Courses I attest that I/we accept the terms and conditions as outlined in the *PCG Guideline for Accreditation of Training Courses*. We acknowledge that the Council may request to review and evaluate the entire documentation or specific sections at any time, as part of the initial assessment or as a component of a subsequent monitoring process.

I, the undersigned certify that the information in this form and the accompanying documentation concerning the application for accreditation of training courses indicated herein is correct and true.

Please indicate submitted documents on the last page!

Signature of Applicant: **Date:**

OFFICIAL USE

| | | |
|---|--|--------------------|
| DATE OF RECEPTION: | | STAMP |
| NAME OF RECEIVER: | | |
| NAME OF REGISTRAR | | |
| REMARKS/RECOMMENDATIONS BY REGISTRAR | | |
| | | |
| | | |
| Signature: | | Date: |

| DOCUMENTS | SUBMITTED by applicant | CONFIRMED by PCG |
|---|-----------------------------------|-----------------------------|
| Application form (signed and dated) | <input type="checkbox"/> | <input type="checkbox"/> |
| Full training programme (Curriculum) with details of the sessions | <input type="checkbox"/> | <input type="checkbox"/> |
| A complete list of the training providers including their qualification, what posts they hold, where they are based and what lecturing/teaching/speaking experience they have | <input type="checkbox"/> | <input type="checkbox"/> |
| Self-assessment report | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (please specify): | <input type="checkbox"/> | <input type="checkbox"/> |